

2017/18 UPDATE



What is the School Choice Enhancement Program?

The SMART Program, under the direction of the School Board of Broward County, FL (the District) and Superintendent Robert W. Runcie, has allocated \$100,000 towards School Choice Enhancement capital-related projects at each District school. The \$100,000 in funding is intended to be used to improve the condition of instructional spaces and educational environments.

With the first four years of the **School Choice Enhancement Program (SCEP)** well underway with the planning, implementation and completion of projects, it has been met with great enthusiasm. Many schools have selected a broad range of improvement projects that are underway or complete,

The school project schedule can be viewed on individual SMART Program Project Status Reports, located at browardschools.com/web/smart-needs.

“We are so thankful for the School Choice Enhancement Program funding. We put it to good use with new media center furniture and other improvements. The students are already taking full advantage.”

Errol Evans, Principal, Attucks Middle School



How It Works:

SCEP projects are chosen under the direction of the principal, and in a collaborative effort, with the **School Advisory Council (SAC)**, school staff and the school community. There are some qualifiers to be considered:

- 1 Projects must be “capital eligible,” which means the improvements are made to the physical building and/or instructional environments.
- 2 The improvements must have a life cycle greater than five years. For example, consumable items, such as art supplies, would not qualify; however, improvements to the art labs and/or computer labs would be eligible
- 3 All items purchased under SCEP must be inventoried and inspected by the school upon delivery.

**SAFETY
MUSIC & ART
ATHLETICS
RENOVATION
TECHNOLOGY**

SCHOOL CHOICE ENHANCEMENT PROGRAM

STEP-BY-STEP PROCESS FOR 2017-2019 PROJECTS



STEP 1 Planning/ Design

- A. On behalf of the District, Heery International's **Project Manager visits each school to review existing conditions** with school leadership and the **School Advisory Council (SAC)**. The **Project Manager works with the SAC to assist in narrowing down project options, based on budget, preliminary cost estimates and priority.**
- B. The **SAC narrows the list down to two options, each containing one (1) or more items in priority order.**
- C. The **Project Manager evaluates and confirms that scope and budget** are in compliance with District guidelines.
- D. Once confirmation is received, the **school begins the voting process** within the school community.*

* Until final costs are determined, selected items are subject to change to stay within the funding guidelines.



STEP 2 Implement Improvements

The **Project Manager** develops the selected option, coordinates the schedule with the school and begins the procurement process. Subject to the limits of the \$100K budget at each school, the items in the selected option are then implemented and/or delivered to the school in prioritized order.



STEP 3 Improvements Complete

The **school community** can enjoy the new improvements once all materials are delivered and installed.

PROJECT PLANNING BEGINS:
Year-5 schools - by the end of the 2018 calendar year.

STAY INFORMED ABOUT THE SMART
INITIATIVE BY VISITING:

browardschools.com/smarffutures

WHO MAKES THE FINAL DECISION ON EACH SCHOOL PROJECT?

SCEP VOTING PROCESS (STEP "C" IN THE PLANNING/DESIGN PHASE)




Once the SAC has approved two options, those projects are presented to the school community and school staff for a final selection by way of a vote.

Guidelines and details are detailed to the right.

- Voters include parents/guardians (one ballot for each student), registered volunteers and school staff. Sample ballot below.
- Ballots should have a tracking mechanism such as student, staff or volunteers names on them, or a numbering system with a tracking list that matches the ballot number to a name.
- Schools can use either a paper ballot or an electronic system. Prior to sending ballots home with students and making ballots available to volunteers and school staff, the school administration will need to provide notice to all potential voters via:
 - Robocall or email to parents/guardians informing them that ballots are being sent home or provided electronically.
 - Information on the two options is provided by flyer or posted on the school's website.
- Ballots should be returned to the school office and/or collected by classroom teachers from students for a period of no less than one week.
- Voting is by basic majority.
- The school's administration will distribute, collect and tally the votes to determine the final choice. The school forwards the results to the Heery International Project Manager for the SCEP. The school retains the ballots for its records and/or for auditing purposes.
- All records pertaining to the SCEP process such as meeting minutes, community outreach and voting results must be documented and kept on record by the principal and school staff.

SAMPLE BALLOT



NAME or BALLOT NUMBER: Insert Here

SCHOOL CHOICE ENHANCEMENT BALLOT
THIS VOTE IS TO DETERMINE THE SCHOOL CHOICE ENHANCEMENT PROJECTS THAT WILL BE COMPLETED USING THE \$100,000 GENERAL OBLIGATION BOND FUNDING

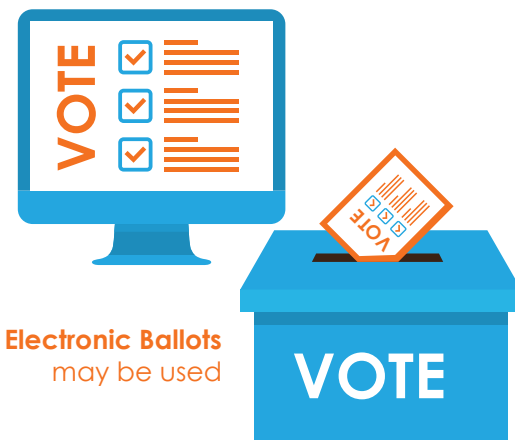
INSTRUCTIONS FOR VOTING

- Parents will have one vote per student that attends the school named below.
- Each Volunteer and Staff member will have one vote.
- Please **CIRCLE** the choice of projects listed below that you would like to see at the school.
Circle OPTION 1 or OPTION 2
- Ballots need to be returned to the school by end of day on: XX/XX/XXXX

SCHOOL NAME

OPTION 1	OPTION 2
Item 1: TECHNOLOGY: LAPTOPS, RECORDERX, ETC. \$85,000	Item 1: TECHNOLOGY: LAPTOPS, RECORDERX, ETC. \$85,000
Item 2: RUGS FOR CLASSROOMS \$8,000	Item 2: TELEVISIONS \$6,000
Item 3: STUDENT CHAIRS \$5,000	Item 3: BULLETIN BOARDS \$2,000
Item 4: EASELS \$2,000	Item 4: ART TABLES \$5,000
Item 5: MURALS \$2,000	Item 5: MURALS \$2,000
TOTAL: \$100,000	TOTAL: \$100,000

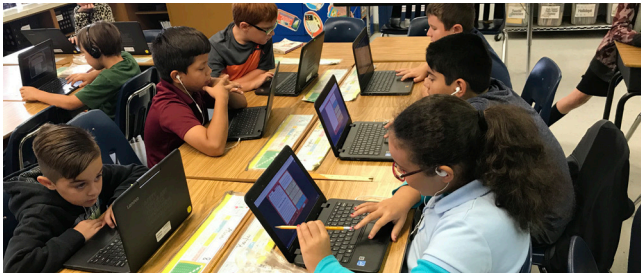
*The two options cannot be exactly the same. The dollar value of items listed in Options 1 and 2 must have a minimum variance of \$15,000.



Paper or Electronic Ballots may be used

The two options cannot be exactly the same. The dollar value of items listed in Options 1 and 2 must have a minimum variance of \$15,000.

POPULAR CHOICES FOR THE School Choice Enhancement Program



Student Laptops



Classroom Desks And Chairs



Media Center Improvements



Document Cameras



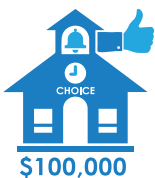
Cafeteria Tables & Banners



Playground Upgrades



Auditorium Projector



SELECTION OPTIONS

A school can select a capital eligible project valued at \$100,000 or less to address its unfunded needs.

Technology:

- Student/Teacher Laptops
- Document Cameras
- Printers
- Mimio Boards
- Earthwalk carts
- Projectors
- Poster Makers

Playground Equipment/Shades

- Marquee Sign
- Televisions for Classrooms
- Listening Centers
- Two-Way Radios
- Sound System Upgrades
- Portable PA Systems

Indoor furniture:

- Chairs/Desks
- Cafeteria Tables
- Office Renovation
- Welcome Center Renovation

Stage curtains

Outdoor Furniture:

- Picnic tables
- Trash receptacles

Golf Carts

Portable Scoreboards

Bulletin Boards/directory boards

Media Center Furniture

NOTE: New and existing playgrounds are currently not eligible for funding under capital dollars, however SCEP dollars are eligible and can be utilized for playground enhancements.